



# भाकृअनुप-मूँगफली अनुसंधान निदेशालय

(विगत नाम: राष्ट्रीय मूँगफली अनुसंधान केन्द्र)  
इचनगर रोड, पोस्ट बॉक्स नं 5, जूनागढ 362001, गुजरात, भारत

## ICAR-Directorate of Groundnut Research

(Formerly: National Research Centre for Groundnut)  
Ivnagar Road, PO Box No. 5, Junagadh 362001, Gujarat, India



Phones: 0285-2673382 (Dir) - 2672461/2673041 (PBX) Fax: 0285-2672550 –

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मिसिल सं.2(33)/स्थापना /YP(F&A)2022/

06.01.2022

### अनुबंधित भर्ती - Contractual Job

अनुबंधित यंग प्रोफेशनल-1 (वित्त एवं प्रशासन) (YP-1 F&A) No. 1

### Contractual Young Professionals-1 (Finance & Administration)

- शैक्षिक योग्यता** : बी. कॉम./बी.बी.ए./बी.बी.एस. (कम से कम 60% अंको के साथ) किसी भी (आवश्यक) मान्यता प्राप्त कॉलेज/यूनिवर्सिटी से
- अनुभव (आवश्यक)** : संबंधित क्षेत्र में एक वर्ष का अनुभव
- सामान्य सूचना** : वांछनीय शैक्षिक योग्यता, अवधि, वेतनमान, आयु एवं सामान्य सूचना हेतु इस निदेशालय के वेबसाइट वेबसाइट <http://www.dgr.org.in/> (career) देखें

प्रशासनिक अधिकारी



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06.01.2022

**Contractual Job**  
**Contractual Young Professionals-1 (Finance & Administration)**  
**YPs-1 (F&A) (01 position)**

To provide administrative help in the sections viz. Establishment, Young Professionals-1 (F&A) is required on temporary/ contractual basis for which details are hereunder:

**Educational Qualification:** B.Com./B.B.A./B.B.S (Minimum 60% marks) from  
(Essential) recognized University /College  
(Desirable) : Knowledge of IT Application, Virtual Meeting platforms  
and Computer Skills (MS Word, Excel, Power Point,  
Tally etc), self-correspondences will be added advantage

**Experience (Essential) :** Minimum 1 year of experience in relevant field

**Duration :** One Year (may be extended further one more year)

**Emoluments :** Rs. 25,000.00 per month (fix)

**Age :** 21-45 years (As on 01.01.2022)

**General Instruction :** Interested candidate may send his/her application in a proforma attached hereunder along with relevant self-attested certificates. Shortlisted candidates may be called for written/personal/practical interview for which separate information will be communicated telephonically and/or through email. Application must be reach to this Directorate on or before 24.01.2022 (soft copy) to [estta.dgr@icar.gov.in](mailto:estta.dgr@icar.gov.in) and/or hard copy in the name of Director, ICAR-DGR, Ivenagar Road, PB No. 5, Junagadh-362 001, Gujarat. Details along with application form are available at <http://www.dgr.org.in> (career).

**Administrative Officer I/C**

**PROFORMA OF APPLICATION FOR THE POST OF: YP-I**

Latest  
Photograph of  
Applicant  
(Self-Attested)

1	Full Name( in block letters)						
2	Father's/Husband's Name.						
3	Permanent Address.						
4	Correspondence Address with Telephone No./Mobile/e-mail address:		Telephone/Mob.No: e-mail ID:				
5	Date of Birth & Age (as on last date of submission)						Age:
6	Nationality.						
7	Whether belong to SC/ST/OBC.						
8	Marital Status:						
9	Details of Education/Professional /Technical Qualification including Degree obtained Percentage of mark secured, Subject Studied. Place and year of passing (Starting from 12 <sup>th</sup> onwards). Include title of dissertation work done if any.						
	Qualification	Stream/ Branch	Board/University	Year of Passing	Maximum Marks	Marks obtained	Percentage (aggregate)
a	12 <sup>th</sup>						
b	Graduation						
10	Details of experience (place, duration, type of work)						
11	Any other information.						

Self Declaration: I hereby declare that all the information furnished above is true, correct & complete to the best of my knowledge & belief.

Signature of Candidate

**List of Enclosures (self-attested copies)**  
(Please answer yes if document is enclosed)

S.no	Name of Document	Enclosed (Yes/No)
1.	Mark sheet – 12th	
2.	Final year Mark sheet - Graduation	
3.	Provisional / final Degree Certificate - Graduation	
4.	Experience Certificate	
5.	Any other	

The candidature of candidate will be not be considered in case of failure to submit or produce any of the document including the provisional/original degree certificate.

Date:

Place:

Signature of Candidate