



भाकृअनुप-मूँगफली अनुसंधान निदेशालय

(विगत नाम: राष्ट्रीय मूँगफली अनुसंधान केन्द्र)
इवनगर रोड, पोस्ट बॉक्स नं 5, जूनागढ़ 362001, गुजरात, भारत

ICAR-Directorate of Groundnut Research

(Formerly: National Research Centre for Groundnut)
Ivnagar Road, PO Box No. 5, Junagadh 362001, Gujarat, India



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F.No.2(3)/Estt/2021/509

Date: 23.09.2021

To,

All Directors/Project Directors of ICAR Res.Instt./Project Directorate/NRCs/ZCUs etc.

Sub: Filling up of posts of UDC (Pay level 4 Assistant (Level 6) and Personal Assistant (Level 6) on deputation basis – Reg.

It is proposed to fill up following positions on deputation basis from amongst the eligible candidates working in the ICAR Headquarter/Institutes/Project Directorates, etc.

Sl.No.	Name of the post	Eligibility Criteria
1.	Upper Division Clerk (one post) Pay matrix pay level – 4 (PB-1 GP 2400)	Official holding analogue post in the similar capacity in the ICAR institutes OR LDC of ICAR institutes / HQs having 08 years of regular services in the level 2 of 7 th Pay Matrix Pre-revised PB-1+GP Rs. 1900/- at ICAR HQs/Institute
2.	Assistant (Two post) Pay Matrix Pay level 6 (PB 2 GP Rs. 4200)	Upper Division Clerks in the level 04 of 7 th CPC (pre-revised PB-1+GP Rs 2400) having at least 10 years of regular service in the grade OR Persons holding analogous post i.e. Assistant on substantive basis in the level 6 of 7 th Pay Matrix Pre-revised PB-2+GP Rs. 4200/- with regular 5 years' service in the grade of Assistant at ICAR HQs/Institute
3.	Personal Assistant (one post) – Pay Matrix Pay level 6 (PB 2 GP Rs. 4200)	By deputation of Stenographer Grade. III working in any ICAR institutes on regular basis with ten years regular services in the steno Grade III (PB-1, GP 2400) Pay Matrix pay level 4

The deputation will be for a period of two/three years in the first instance as per the standard terms and conditions on deputation prescribed by the Govt. of India/ICAR. The deputation of selected candidate on deputation at ICAR-DGR, Junagadh will be treated in the public interest. It is requested that the above vacancy may kindly be circulated and the applications of suitable and desirous candidate who fulfil the requisite eligibility may kindly be forwarded in the proforma given herewith along with their up-to-date CR dossiers last 3 (three) years upto 31.03.2021 so as to reach this office on or before 16th October 2021.

Application of such candidates may only be forwarded, who may be relieved immediately in the event of his/her selection. A certificate to the effect that no disciplinary/vigilance case is pending/being contemplated against the candidate may also be furnished while forwarding the application. The application received without CR dossiers and vigilance/disciplinary clearance certificate will not be considered. In complete application received after the prescribed date or without CR dossiers and certificate as desired above will not be entertained.



(M.V. Gedia)

CTO & Administrative Officer I/C

Copy for information to:

1. The Under Secretary (CS), ICAR, New Delhi.
2. Director, ICAR-DGR, Junagadh
3. Notice Board

PROFOAMA

Application for the Post of

1. Name of The Candidate(In Block letters) :
2. Date of Birth :
3. Name of the Institute where serving :
4. Designation and scale of the post presently
Held by the applicant :
5. Whether Permanent/Temporary :
6. Whether belongs to SC/ST :
7. Education & other Qualification :
8. Brief particulars of the service :

Name of the Institute	Post held	Scale of pay	Period	Nature of duties

9. Email and Mobile of the applicant :
10. Any other information /particulars
relevant to the service of the employee :

Declaration

I..... do hereby declare that particulars furnished by me above correct to the best of my knowledge and belief .In the event of my information found false or incorrect at any time before or after the selection, action may be taken against me and I shall abide by the decision of the Director, ICAR-Directorate of Groundnut Research Junagadh.

Signature of the applicant

Date:

Certificate to be furnished by the Head of the Department/Office

1. The information furnished by candidate has been verified from the office/service record and found correct.
2. It is certified that no vigilance/disciplinary case is pending or being contemplated against the above candidate.

Place:
Date:

Signature with seal
Head of office(Director))